



Our Strength is Our People.



NETWORK AND CAD/CAM ADMINISTRATOR

LOCATION : CMP-QC (Headquarters), Chateauguay, Quebec, Canada

MAIN RESPONSIBILITIES

- **Voice and Data Network Administration:**
Maintain and/or improve the present data networks within and between each of CMP's facilities. Assist in the design and deployment of a voice-capable network. Ensure the security of CMP's networks.
- **CAD/CAM**
Provide administrative support for CAD/CAM applications, including (but not limited to): ProEngineer, SolidWorks, Amada's AIMS, and Metalsoft's FabriWin. Perform license administration and configuration, patch delivery, bug reporting and tracking.
- **CNC File System Administration:**
Support the transfer of program files to and from CNC machinery through the development and maintenance of network resources for this specific purpose. Work with equipment manufacturers to ensure that their machinery is installed in a way that is aligned with CMP's CNC file transfer and storage methods. Become an expert on the networking, file transfer, and storage software utilized by CMP's CNC machinery.

PRINCIPAL ACCOUNTABILITIES

1. Create and maintain relevant Information Technology operational documentation.
2. Research, suggest, and implement new applications and technologies that would provide significant enhancements for all aspects of the business.
3. Maintain a broad knowledge of state-of-the-art technology, equipment, and/or systems.
4. Provide second level, desktop support.
5. Support the efforts of the Information Technology department in the ordering of equipment and software; installation of desktops and printers; and general user support as required.
6. Perform other tasks assigned by the IT Manager

REQUIREMENTS



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- Bachelor's degree or equivalent experience
- In-depth knowledge of networking equipment, including firewalls routers, switches, and wireless equipment.
- Experience with voice over IP systems
- Knowledge of Microsoft Active Directory
- Team player
- Positive attitude

HOW TO APPLY

There are three ways you can submit your resume to our HR Department:

1. **Submit by email:** Attach your resume to: cv@cmpdifference.com.

The preferred attachment file format is Microsoft Word (.doc)

2. **Submit by fax:** Fax your resume to (450) 691-6467.
3. **Submit by mail:**

CMP Advanced Mechanical Solutions
1241 Cascades
Chateauguay, QC
Canada J6J 4Z2

Please specify the details of the job you are applying for.

Only qualified applicants will be contacted for an interview. No telephone calls please.

CMP Advanced Mechanical Solutions is an equal opportunity employer. We are committed to offering equal opportunity to all applicants and employees. For more information about our benefits, please visit www.cmpdifference.com